



Minutes of Annual General Meeting of Members of Rehabilitation Medicine Society of Australia and New Zealand Ltd (**the Society**) held by Audio-Visual Webcast on Tuesday, 16 November 2021 at 6.09 pm AEDT/8.09 pm NZDT

PRESENT:

Directors

M. Chou (**MC**) (President, Chairperson of Directors and AGM Chairperson)

A. Ganora

P. Harradine – present from 6.22 pm

C. Sun

L. Laycock

D. Murphy

Z. Adey-Wakeling

B. Chen – present from 6.31 pm

S. Faux – present from 6.11 pm

Members

The following 52 Members (including 49 Ordinary Members and 3 Trainee Members) were present in person or by representative :

A/Prof Maharaj

Ahamed Veerabangsa

Alex Ganora

Ashlyn Baker

Benjamin Chen – present
from 6.31 pm

Caitlin Anderson (by proxy)

Chiaki Kojima

Clive Sun

David Murphy

Edwin Luk

Emma-Leigh Synnott (by
proxy)

Fary Khan

Gavin Chin (by proxy)

Geoffrey Abbott – present
from 6.26 pm

Geoffrey Booth (by proxy)

Geoffrey Speldewinde (by
proxy)

Harry Eeman (by proxy)

Ian Davidson – present from
6.16 pm

Jennifer Mann

John Estell – present from
6.21 pm

Justin Tan (by proxy)

Karen Chia

Kathleen McCarthy

Lee Laycock

Lisa Sherry

Marcus Gunaratnam

Martin Low

Michael Chou

Michael Nilsson (by proxy)

Michael Pollock (by proxy)

Michael Ponsord (by proxy)

Mohd Naguib Mohd Yunos

Mojgan Mansouri (by proxy)

Morgan Hee

Murat Acar (by proxy)

Peter Disler (by proxy)

Pesi Katrak (by proxy)

Peter Harradine – present
from 6.22 pm

Philip Funnell

Prasannan

Ponganomparambil (by proxy)

Roslyn Avery – present from
6.10 pm

Samantha Kennedy

Seema Chopra (by proxy)

Simon Mosalski (by proxy)

Stephanie Lam (by proxy)

Stephen de Graaff

Stephen Faux – present from
6.11 pm

Sumitha Gounden

Susannan Ward (by proxy)

Susan Rutkowski

Yan Chow

Zoe Adey-Wakeling

In Attendance (Non-Members)

J. Lemon (**JL**) (Company Secretary)

A. Petersen (**AP**) (Administrative Officer)

S. Sun (**SS**) (Operations Manager Associations, DC
Conferences)

- WELCOME & OPEN:** The Chairperson welcomed all present and declared the meeting open at 6.09 pm AEDT.
- QUORUM:** The Chairperson announced that a quorum of Members is present.
- INTRODUCTION:** The Chairperson introduced himself and advised that:
1. the Society's other Directors are either present or will be joining the meeting later; and
 2. the Society's Company Secretary, JL, and the Society's Administrative Officer, AP, are present.
- ATTENDANCE:** The Chairperson advised that 45 Members are present, either by audio-visual link or proxy. [Note: 7 Members joined the meeting subsequent to this]
- PROXIES:** The Chairperson advised that:
1. 20 proxies were received by the due time and date for lodgement of proxies; and
 2. as Chairman he had ruled all 20 proxies valid.
- APOLOGIES:** The Chairperson advised that apologies had been received from the following Members:
- Gary Clothier;
 - Peter New;
 - Peter Disler; and
 - Pesi Katrak.
- NOTICE OF MEETING:** The Chairperson advised that he would take the notice convening the meeting as read unless any Member objected. There were no objections.
- MEETING PROCEDURE:** The Chairperson:
1. noted that, as advised in the notice of the current meeting, voting on the two resolutions to be considered will be by poll; and
 2. advised that if a Member has lodged a proxy for the current meeting but is present online at the meeting the proxy is suspended while that Member is at the meeting.
- CONFIRMATION OF MINUTES OF PREVIOUS AGM:** Draft minutes of the Society's annual general meeting of members held on 24 November 2020 were received.
- It was RESOLVED that the minutes of the Society's annual general meeting of members held on 24 November 2020 are confirmed.
- PRESIDENT'S REPORT:** MC gave a report on the Society's activities and events impacting the Society during the twelve months ended 30 June 2021 and subsequently. Amongst other things MC advised details of:
1. problems posed by the COVID-19 pandemic and of the Society's response to the COVID-19 pandemic;
 2. planning underway for the Society's upcoming annual scientific meetings;
 3. webinars organised by the Society's Communications Committee;
 4. efforts the Society has been taking to improve communications with Members including improvements to the Society's website;
 5. work being done by the Society's Role of the Rehabilitation Physician in Ambulatory Care Working

PRESIDENT'S REPORT (cont'd):

- Party and the Society's Rehabilitation Medicine Management of People with Deconditioning & Debility Working Party in producing position statements;
6. the establishment of another working party of the Society, chaired by Dr Sumitha Gounden, to provide a position statement on the disabling effects of COVID-19 and the necessary rehabilitation responses during and after the COVID-19 pandemic;
 7. the Society's interaction with AFRM (Australasian Faculty of Rehabilitation Medicine) during the year in review;
 8. the Society's investigation into whether to seek DGR endorsement for the Society or an affiliated body and of the Society's decision not to pursue that course at present but to leave open the option to do so if circumstances are favourable in the future;
 9. the Society's plan to engage a PR company to assist the Society in promoting Rehabilitation Medicine and the role of Rehabilitation Physician;
 10. the Society's Special interest Groups and Branches and their activities; and
 11. the Society's current membership.

MC paid tribute to AP, JL and MC's fellow Directors for the work they have done. MC noted that CS and PH will cease as RMSANZ directors at the end of the current meeting and paid tribute to them for the work they have done for the Society, including as the Society's former Company Secretary and the Chair of the Society's Finance Committee respectively. MC concluded by thanking the Society's members for their support.

CONSIDERATION OF REPORTS:

The Chairperson tabled the Company's Financial Report for the year ended 30 June 2021. It was noted that the Financial Report contains, inter alia, the following:

- Directors' Report;
- Balance sheet; and
- Statement of accounts for the financial year ended 30 June 2021 (collectively **the Reports**).

The Chairperson asked if anybody present had any questions or comments concerning the Reports. There were no questions or comments.

QUESTIONS/COMMENTS:

The Chairperson asked if anybody present would like to ask questions about or make comments on the management of the Society. There were no questions or comments.

ELECTION OF DIRECTORS:

A poll was conducted to elect Directors to fill the five vacant Director positions. Following the poll the Chairperson advised that the five persons elected to fill the five vacant director positions with effect from the end of the meeting are:

- Dr Alex Ganora;
- Dr Ben Chen;
- Dr Steven Faux;
- Dr Fary Khan; and
- Dr Sumitha Gounden.

The Chairperson:

1. congratulated the elected Directors;
2. welcomed the newly elected Directors to the Society's board of directors; and
3. thanked all those who nominated for positions on the Society's board of directors and noted that it is very

**ELECTION OF DIRECTORS
(cont'd):**

healthy for the Society that it has keen competition for places on the Board.

CLOSING REMARKS:

MC:

1. advised that his two year term as the Society's president finishes at the end of the current meeting;
2. thanked all responsible for the opportunity to work with the Society;
3. thanked the Society's board of directors;
4. thanked JL and AP for their assistance; and
5. noted that ZA will succeed him as the Society's president and asked ZA to address the meeting.

ZA:

1. thanked MC on behalf of the Society's board of directors and members for his contribution as Chair of the Society's board of directors;
2. welcomed the new directors to the Society's board and noted that the appointment of two new female Directors assists to make the Society's board more diverse and better representative of the Society's membership;
3. thanked the Society's members for the opportunity to serve as the Society's president; and
4. advised some of the matters she currently sees as a priority during her term as the Society's president.

CLOSE:

The Chairperson thanked those present for their attendance and closed the meeting at 6.44 pm AEDT.

Signed as a correct record

Dated

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