



Minutes of Annual General Meeting of Members of Rehabilitation Medicine Society of Australia and New Zealand Ltd (**the Society**) held by Audio-Visual Webcast on Wednesday, 22 November 2023 at 6.06 pm AEDT/8.06 pm NZDT

PRESENT:

Directors

Z. Adey-Wakeling (**ZA**) (President, Chairperson of Directors and AGM Chairperson)

A. Ganora (**AG**)

B. Chen (**BC**)

S. Faux (**SF**)

S. Gounden (**SG**)

B. Zeman (**BZ**)

A. Winkler (**AW**)

K. Dungey (**KD**)

Members

The following 27 Members were present in person or by representative :

Ahamed Veerabangsa

Alaeldin Elmalik - present
from 6.11 pm AEDT

Alex Ganora

Annie Winkler

Benjamin Chen – present
from 6.09 pm AEDT

Brian Zeman

Cassandra Cooke

Chiaki Kojima

Claire Panagoda – present
from 6.11 pm AEDT

Edwin Luk

Fary Khan (by proxy)

Gaj Panagoda

Geoffrey Abbott

Ibby Ali

Irina Astrkhantseva

Jennifer Mann

John Estell – present from
6.07 pm AEDT

Kean Ming Wang (by proxy)

Kelly Dungey – present from
6.10 pm AEDT

Malcolm Bowman

Nilanthie Perera (by proxy)

Peter Flett

Stephen de Graaff

Steven Faux

Sumitha Gounden

Teresa Boyle – present from
6.07 pm AEDT

Zoe Adey-Wakeling

In Attendance (Non-Members)

J. Lemon (**JL**) (Company Secretary)

A. Petersen (**AP**) (Administrative Officer)

S. Sun (**SS**) (Operations Manager, Associations, DC
Conferences)

WELCOME & OPEN:

The Chairperson welcomed all present and declared the meeting open at 6.06 pm AEDT/8.06 pm NZDT.

QUORUM:

The Chairperson announced that a quorum of Members is present.

INTRODUCTION:

The Chairperson introduced herself and advised that:

1. the Society's Directors AG, BC, SF, SG, BZ, AW and KD are present;
2. the Society's other directors, Richard Seeman and Fary Khan, are unable to be present and have sent their apologies; and
3. the Society's Company Secretary, JL, and the Society's Administrative Officer, AP, are present.

- ATTENDANCE:** The Chairperson advised that 21 Members are present, either by audio-visual link or proxy. [Note: 6 Members joined the meeting subsequent to this]
- PROXIES:** The Chairperson advised that:
1. 4 proxies were received by the due time and date for lodgement of proxies; and
 2. as Chairperson she had ruled all 4 proxies valid.
- APOLOGIES:** The Chairperson advised that apologies had been received from the following Members:
- Fary Khan;
 - Richard Seeman;
 - David Murphy;
 - Sue Rutlowski;
 - Jagdish Maharaj;
 - Yan Chow; and
 - Jill Collins.
- NOTICE OF MEETING:** The Chairperson advised that she would take the notice convening the meeting as read unless any Member objected. There were no objections.
- MEETING PROCEDURE:** The Chairperson:
1. noted that, as advised in the notice of the current meeting, voting on the two resolutions to be voted on will be by poll; and
 2. advised that if a Member has lodged a proxy for the current meeting but is present online at the meeting the proxy is suspended while that Member is at the meeting.
- CONFIRMATION OF MINUTES OF PREVIOUS AGM:** Draft minutes of the Society's annual general meeting of members held on 23 November 2022 were received.
- It was RESOLVED that the minutes of the Society's annual general meeting of members held on 23 November 2022 are confirmed.
- PRESIDENT'S REPORT:** ZA gave a report on the Society's activities and events impacting the Society during the twelve months ended 30 June 2023 and subsequently. Amongst other things ZA:
1. advised details of the Society's membership;
 2. advised details of membership engagement initiatives which have been undertaken;
 3. spoke in relation to the 2023 ASM and thanked the organisers of the 2023 ASM;
 4. advised details of the upcoming 2024 ISPRM World Conference and the 2025 and 2025 ASMs;
 5. spoke of the strong collegiate working relationship between the Society and AFRM and AROC;
 6. advised details of the work undertaken by the Board's sub-committees – the Finance Committee, the Governance Committee, the Scientific Committee and the Communications Committee – and paid tribute to the respective Chairs of those committees – BC, AG, Ian Cameron and SF – for the work done by them;
 7. paid tribute to the work done by the Society's Advisory Committee, SIGs and Branches;
 8. noted the recent appointment of Kofi Afari as the Australian Trainee Representative and acknowledged the ongoing contribution of New Zealand Trainee Representative Michael Dawson;

PRESIDENT'S REPORT (cont'd):

9. details of advisory work undertaken by the Society;
10. thanked her fellow directors;
11. thanked Company Secretary JL and Administrative Officer AP for their work; and
12. paid special tribute to AG for the work he has done for the Society.

SF, as the incoming Society President, addressed the meeting. Amongst other things SF:

1. thanked ZA for her work; and
2. outlined his vision for the future of the Society.

CONSIDERATION OF REPORTS:

The Chairperson tabled the Company's Financial Report for the year ended 30 June 2023. It was noted that the Financial Report contains, inter alia, the following:

- Directors' Report;
- Balance sheet; and
- Statement of accounts for the financial year ended 30 June 2023 (collectively **the Reports**).

The Chairperson asked if anybody present had any questions or comments concerning the Reports. There were no questions or comments.

ELECTION OF DIRECTORS:

A poll was conducted to elect Directors to fill the four vacant Director positions. Following the poll the Chairperson advised that the four persons elected to fill the four vacant director positions with effect from the end of the meeting are:

- Dr Ben Chen;
- Dr Fary Khan;
- Dr Sumitha Gounden; and
- Dr Gaj Panagoda.

The Chairperson:

1. congratulated the elected Directors;
2. welcomed the newly elected Director to the Society's board of directors; and
3. thanked all those who nominated for positions on the Society's board of directors and noted that it is very healthy for the Society that it has keen competition for places on the Board.

QUESTIONS/COMMENTS:

The Chairperson asked if anybody present would like to ask questions about or make comments on the management of the Society. There were no questions or comments.

CLOSE:

The Chairperson thanked those present for their attendance and closed the meeting at 6.35 pm AEDT/8.35 NZDT.

Signed as a correct record

Dated

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